



Zulu Kingdom. **Exceptional**

REQUEST FOR QUOTATION, ADOBE CREATIVE CLOUD

SPECIFICATION

1. BACKGROUND

Tourism KZN is responsible for promoting the province of KwaZulu-Natal to domestic and international travelers. A key enabler to promote the destination is the use of technology.

2. SCOPE OF SERVICES

2.1 Tourism KZN does utilize the Adobe Creative cloud application software.

2.2 Adobe Creative cloud application software need to consist of (Illustrator, photoshop, adobe after effects, adobe stock, Premiere Pro, adobe Lightroom and fonts.

2.3 The Adobe Creative cloud will be required for a period of 12 months. 2 X Licenses will be required.

2.4 Quotations must include the above line items confirming that you are supplying the above specification. Failure to include the correct specification will result in disqualification of your submission.

2.5 Quotation must be emailed to quotes@zulu.org.za.

EVALUATION PROCESS AND CRITERIA

Selection will be conducted over two (2) stages as detailed below:

- Stage 1 - Compliance with Mandatory Requirements
- Stage 2 - Price and Preferential/ Specific Goals

STAGE 1 – COMPLIANCE WITH MANDATORY REQUIREMENTS



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All proposals must be completed and accompanied by:

- The bidder must be registered as a vendor on the National Treasury Central Supply Database (CSD)
- The bidder must be in good standing with SARS, the information will be verified through Central Supply Database (CSD) and SARS e-filing pin in compliance with Instruction Note 9 of 2017/2018 prior to the award of the quotation.
- SBD 4- Declaration of Interest
- The service provider must complete the work required within 21 working days of receiving the Purchase order to avoid penalties or cancellation of the order. This confirmation must appear on the quotation as confirmation.
- The service provider must be an authorized reseller of the Adobe Creative cloud product being supplied. A letter from Adobe must be supplied to confirm your status.
- The service provider must supply 1 reference letter from a previous customer where the same or similar ICT software was supplied.

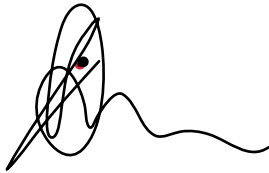
PRICE AND SPECIFIC GOALS

- Proposals will be evaluated using the 80/20 preference point system. 80 for price and 20 for preferential/specific goals.
- Price and Preferential/Specific goals evaluation will be carried out on bidders who qualified in stage 1 of the evaluation (Mandatory requirements).
- In line with Preferential Procurement Regulations 2022 and TKZN Policy, A bidder will qualify for preference points (where applicable). Bidders are required to submit evidence to claim points for specific goals in terms of Historically Disadvantaged Individuals:

			POINTS
PRICE			80
Specific GOALS	≥51%Black Ownership	8	20
	≥51%Black Women Ownership	4	
	≥51%Black Youth Ownership	4	
	The promotion of enterprises located in KwaZulu-Natal	4	
Total points for Price and SPECIFIC GOALS			100

The following may be used as proof for claiming preference points:

- BBBEE Affidavit
- BBBEE Certificate
- CIPC
- CSD Full Registration Report
- SA ID document
- A stamped letter from the local councilor or municipal utility bill or Lease Agreement



31/06/2024