

Zulu Kingdom. **Exceptional**

## REQUEST FOR QUOTATION FOR VETTING OF URBAN AGRI WORLD SUMMIT 2023 CONTRACT

### 1. BACKGROUND

The Tourism KwaZulu-Natal Authority through Durban KwaZulu Natal Convention Bureau is responsible for supporting the hosting of business events in KwaZulu-Natal. Urban Agri World is the region's leading agriculture event focused on Agritech, Controlled Environment Agriculture and Indoor Farming. It brings together Growers, Investors, Produce Buyers, Academics, Policy Makers, Technology & System Integrators and CEA Business Owners. Featuring practical sessions on the hottest topics, exhibits, lunch table discussions and unlimited networking opportunities, it connects services and solution providers from all over the world to serious local buyers and partners. The draft has been attached hereto for legal vetting to that effect.

### 2. SCOPE OF WORK

The purpose of this RFQ is to procure services of legal practitioners for the vetting of the draft Service Level Agreement between International Education Association of South Africa and Tourism KwaZulu-Natal Authority . On completion we would like to have the vetting certificate/ Letter.

### 3. EVALUATION PROCESS AND CRITERIA

- Selection will be conducted over two (2) stages as detailed below:

Stage 1 - Compliance with Mandatory Requirements

Stage 2 - Price and Preferential/ Specific Goals

- **STAGE 1 – COMPLIANCE WITH MANDATORY REQUIREMENTS**

All proposals must be completed and accompanied by:

- The bidder must be registered as a vendor on the National Treasury Central Supply Database (CSD)
- The bidder must be in good standing with SARS, the information will be verified through Central Supply Database (CSD) and SARS e-filing pin in compliance with Instruction Note 9 of 2017/2018 prior to the award of the quotation.
- SBD 4- Declaration of Interest
- Bidder must have a minimum of three (3) positive reference letters from previous clients for similar work.

**PRICE AND SPECIFIC GOALS**

- Proposals will be evaluated using the 80/20 preference point system. 80 for price and 20 for preferential/specific goals.
- Price and Preferential/Specific goals evaluation will be carried out on bidders who qualified in stage 1 of the evaluation (Mandatory requirements)
- In line with Preferential Procurement Regulations 2022 and TKZN Policy, A bidder will qualify for preference points (where applicable). Bidders are required to submit evidence to claim points for specific goals in terms Historically Disadvantaged Individuals:

			POINTS
PRICE			80
Specific GOALS	≥51%Black Ownership	5	20
	≥51% Women Ownership	5	
	The promotion of enterprises located in KwaZulu-Natal	10	
Total points for Price and SPECIFIC GOALS			100

**The following may be used as proof for claiming preference points:**

- BBEE Affidavit
- BBEE Certificate
- CIPC
- CSD Full Registration Report
- SA ID document
- A stamped letter from the local councillor or municipal utility bill or Lease Agreement
- All quotes to be submitted to: **Quotes@zulu.org.za**

Approved by :  
 Digitally Signed by:  
**Sonto Mayise**  
 GM Convention Bureau  
 e9b3a5d2-270d-4883-8740-1f4b3aff7de7  
 IP Address: 213.55.79.68  
 Date: 8/17/2023 12:26:59 PM  
 Powered By RealSign  
 17/08/2023 12:26:59 PM  
 General Manager Convention Bureau